

BOARD GOVERNANCE DISCLOSURE

ANNUAL REPORT FY2018-19



COMPOSITION OF BOARD MEMBERS

| No | Title | Name | Year Joined | Remarks |
|----|----------------|-----------------|-------------|---|
| 1 | President | Jeffrey Neo | 2000 | <i>The society is mindful of the suggested tenure cap of board members as ten consecutive years of service. Current board members provide stability to the society through their experience and consistency of service. Nonetheless, and notwithstanding the possible constraints posed by the society's Constitution with regards to new board member recruitment, the Board is committed to consider ways to institute board renewal.</i> |
| 2 | Vice-President | Rudy Pierre Low | 2006 | |
| 3 | Treasurer | Tien Mei Lin | 2004 | |
| 4 | Secretary | Ester Gerber | 2003 | |
| 5 | Member | Kenneth Pan | 2008 | |
| 6 | Member | Neo Kah Yean | 2008 | |
| 7 | Member | Darren Lai | 2013 | |
| 8 | Member | Wong Yew Chong | 2010 | Stepped down August 2018 |

BOARD PARTICIPATION

| | Name | Date | 21/5/18 | 24/7/18 | 23/8/18 | 25/9/18 | 10/1/19 | 21/5/19 | % Attend |
|---|-----------------|------|---------|---------|--|---------|---------|---------|----------|
| 1 | Jeffrey Neo | | 1 | 1 | 1 | 1 | 1 | 1 | 100 |
| 2 | Rudy Pierre Low | | 1 | 1 | 1 | 1 | 1 | 1 | 100 |
| 3 | Tien Mei Lin | | 1 | 1 | 1 | 0 | 0 | 0 | 50 |
| 4 | Ester Geber | | 0 | 0 | 1 | 0 | 1 | 0 | 33 |
| 5 | Kenneth Pan | | 1 | 1 | 1 | 1 | 0 | 0 | 67 |
| 6 | Neo Kah Yean | | 0 | 1 | 1 | 1 | 0 | 1 | 67 |
| 7 | Darren Lai | | 0 | 1 | 1 | 1 | 1 | 1 | 83 |
| 8 | Wong Yew Chong | | 0 | 0 | Stepped down from Board in August 2018 | | | | |

BOARD PARTICIPATION

The Board:

- Periodically reviews and approves the strategic plan for the charity to ensure that the charity's activities are in line with the charity's objectives
- Approves documented human resource policies for staff
- Ensures that internal controls for financial matters in key areas are in place with documented procedures
- Ensures that reviews on the charity's internal controls, processes, key programmes and events are regularly conducted
- Ensures that there is a process to identify, and regularly monitor and review the charity's key risks
- Approves an annual budget for the charity's plans and regularly monitors the charity's expenditure